

# LARGE PRE-ELECTION **MONETARY** or **IN-KIND** CONTRIBUTIONS REPORT

This form **must** be typed or printed legibly in ink and reported within **24 hours** of receipt.

*Section 24.2-919 of the Code of Virginia*

Full name of Candidate, Candidate Committee, or Political Committee

COLUMN 1	COLUMN 2		COLUMN 3	COLUMN 4	COLUMN 5
FULL NAME OF CONTRIBUTOR MAILING ADDRESS OF CONTRIBUTOR & ZIP [LIST IN ALPHABETICAL ORDER]	<u>BUSINESS/CORPORATE DONOR</u> 1. NOT REQUIRED 2. TYPE OF BUSINESS 3. PRINCIPAL PLACE OF BUSINESS 4 SERVICE/GOODS RECEIVED 5 BASIS USED TO DETERMINE VALUE	<u>INDIVIDUAL DONOR</u> 1. EMPLOYER OR BUSINESS 2. OCCUPATION 3. PRINCIPAL PLACE OF BUSINESS 4 SERVICE/GOODS RECEIVED 5 BASIS USED TO DETERMINE VALUE	DATE RECEIVED	CONTRIBUTION THIS PREIOD	AGGREGATE TO DATE
PENALTY: A FINE NOT EXCEEDING \$500 MAY BE ASSESSED IF ALL INFORMATION REQUIRED ON THIS FORM IS NOT PRESENTED.			ON LAST PAGE OF THIS INTERIM REPORT TOTAL THIS PERIOD	\$ _____	

CANDIDATES FOR STATEWIDE OFFICE REPORT CONTRIBUTIONS GREATER THAN \$1,000. CANDIDATES FOR ALL OTHER OFFICES REPORT CONTRIBUTIONS GREATER THAN \$500. ALSO INCLUDE THESE CONTRIBUTIONS ON THE NEXT CONTRIBUTIONS AND EXPENDITURES REPORT DUE.

## INSTRUCTIONS FOR COMPLETING THIS FORM

**LARGE PRE-ELECTION MONETARY OR IN-KIND CONTRIBUTIONS REPORT** - THIS SCHEDULE IS TO BE USED WHEN REPORTING ANY SINGLE MONETARY OR IN-KIND CONTRIBUTION OF MORE THAN \$1,000 FOR A STATEWIDE OFFICE OR MORE THAN \$500 FOR ANY OTHER OFFICE CONTRIBUTIONS.

<b>REQUIRED INFORMATION</b>	
<b>NAME LINE</b>	LIST THE FULL NAME OF THE CANDIDATE, CAMPAIGN COMMITTEE <i>OR</i> POLITICAL COMMITTEE.
<b>COLUMN 1</b>	LIST THE FULL NAME AND COMPLETE MAILING ADDRESS OF THE CONTRIBUTOR (THIS LIST MUST BE MAINTAINED IN ALPHABETICAL ORDER).
<b>COLUMN 2</b>	IF THE CONTRIBUTOR IS AN INDIVIDUAL, LIST THE CONTRIBUTOR'S EMPLOYER OR BUSINESS, OCCUPATION, AND THE PRINCIPAL PLACE OF BUSINESS (I.E. CITY AND STATE) WHERE THE CONTRIBUTOR WORKS. IF THIS IS AN IN-KIND CONTRIBUTION, LIST THE BASIS USED FOR DETERMINING THE VALUE OF THE CONTRIBUTION. IF THE CONTRIBUTOR IS A BUSINESS OR CORPORATE DONOR, LIST THE TYPE OF BUSINESS OF THE CONTRIBUTOR AND THE PRINCIPAL PLACE OF BUSINESS (I.E. CITY AND STATE) WHERE THE CONTRIBUTOR WORKS. IF THIS IS AN IN-KIND CONTRIBUTION, LIST THE SERVICE OR GOODS RECEIVED AND THE BASIS USED TO DETERMINE VALUE.
<b>COLUMN 3</b>	LIST THE DATE THAT THE CONTRIBUTION WAS RECEIVED BY THE COMMITTEE.
<b>COLUMN 4</b>	LIST THE AMOUNT OF THE CONTRIBUTION BEING GIVEN DURING THIS ELECTION CYCLE.
<b>COLUMN 5</b>	LIST THE "TOTAL-TO-DATE" CONTRIBUTIONS THAT THE CONTRIBUTOR HAS GIVEN TO THE CANDIDATE OR COMMITTEE.
<b>TOTAL THIS PERIOD</b>	ADD THE TOTAL AMOUNT OF CONTRIBUTIONS SHOWN IN COLUMN 4 AND IF MORE THAN ONE SCHEDULE IS NEEDED, LIST THE AMOUNT ON THE LAST PAGE OF THE LARGE PRE-ELECTION FORMS.

### **OTHER CONTRIBUTION REMINDERS**

- ✓ LARGE PRE-ELECTION CONTRIBUTIONS MUST BE REPORTED IN WRITING OR ELECTRONICALLY BY THE END OF THE NEXT BUSINESS DAY, DURING THE FOLLOWING TIME FRAMES:
  - ✓ BETWEEN THE 13TH DAY PRECEDING A JUNE PRIMARY AND THE PRIMARY DATE,
  - ✓ BETWEEN THE 13TH DAY PRECEDING A NOVEMBER ELECTION AND THE ELECTION DATE, OR
  - ✓ BETWEEN THE 11TH DAY PRECEDING ANY OTHER ELECTION IN WHICH THE INDIVIDUAL IS A CANDIDATE AND THE ELECTION DAY.
  
- ✓ IF THE CONTRIBUTION IS RECEIVED WITHIN THE 24-HOUR PERIOD BEFORE ELECTION DAY, IT MUST BE REPORTED AND THE REPORT RECEIVED ON THE DAY BEFORE THE ELECTION.
  
- ✓ ANY CONTRIBUTION REPORTED AS A LARGE PRE-ELECTION CONTRIBUTION MUST ALSO BE REPORTED ON THE RESPECTIVE REPORT DUE IMMEDIATELY FOLLOWING THE ELECTION